

## **Minutes of the CCSCNE Board Meeting, September 17, 2016**

Attending: Hoffman, Wyatt, Erkan, Russell, Mitra, Ford, Jackson, Wurst, D'Antonio, Teresco, Sabin (virtually), Gousie (virtually)

The meeting was called to order at 1:25 p.m.

The minutes of the April board meeting were approved unanimously.

Larry D'Antonio gave the following chair's report:

- The national board meeting will be held November 4-5, 2016 at the University of North Carolina at Asheville
- There are several changes in the positions in the national organization
- CCSCNE 2016 lost some money. We will be increasing student registration to compensate for food cost that student registration includes.

Mihaela Sabin, chair of CCSCNE 2018, reported on plans related to the conference:

- Conference committee meeting will be held Saturday September 2<sup>nd</sup>, 2017 at the University of New Hampshire in Manchester, NH.
- Hotels: 2 downtown walking distance hotels will be contacted as options.
- Parking: parking around the building is OK on Saturday but not Friday. Those staying at the hotel will get free hotel parking. Others will have to pay for parking.
- Mihaela was asked to provide conference dates as soon as possible and reserve the needed rooms.
- Event coordinators will be helpful but we need to check that no hidden charges exist.
- No charge for security.
- She will check with IT to make sure they will be available but there might be a charge.
- Michael Jonas will be co-chair with Mihaela.

Pauline White shared information on K-12 outreach. The document that Pauline shared is attached with the minutes.

We discussed possible conference locations: Williams, Simmons, University of New Haven, CT College, Trinity College.

Attendance issues: our numbers are much better. Need to make sure our submission numbers are healthy. We discussed ways to increase paper submissions. The increase in page limit might help us.

Larry nominated Ingrid for Secretary, Frank seconded. We voted Ingrid in to continue Richard's remaining term of 2 years.

Paper submission system easychair was discussed again. Ingrid and Larry will look into it. What did we find out when we discussed it last? The earlier minutes had positive comments about easychair. The system was still in the early stages and we wanted to wait. We need to find out if the free version meet our needs.

Questions to answer: How much does SIGCSE pay? Can reviewers be separate from the program committee?

It was suggested that we include a faculty registration with each programming team registration.

A question came up about the status of Mark Bailey as a potential board member nominee. Larry said he had been in touch with Mark.

Meeting adjourned at 2:43 p.m.

Respectfully submitted, Ingrid Russell